**Weekly Work Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dept.：** | IT | **Time Period：** | 2018-3-1 ~ 2018-3-7 |
| **Member：** |  | | |

**Last Week**

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|  |

**This Week**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Items** | **Lead** | **Start**  **Time** | **End**  **Time** | **Complete or Not** | **Remark** |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |
| **8** |  |  |  |  |  |  |
| **9** |  |  |  |  |  |  |
| **10** |  |  |  |  |  |  |